

Referee Report

Dear Sir / Madam,

The Referee Report is an essential part of the MBA Application. The Selection Committee would appreciate receiving your confidential evaluation of the applicant's managerial potential and preparation for higher study.

The applicant's package will be deemed complete and ready for review only if two referee reports are sent in, complete with a submitted online application form and the required set of supporting documents. To help expedite this applicant's package for review, we would appreciate that you complete this report and send it in as soon as possible. Thank you for your attention and time.

To be completed by the MBA applicant:

Name of applicant (IN BLOCK LETTERS with SURNAME underlined): _____

Application Number: _____

Mobile: _____ Email: _____

*Please delete accordingly

To be completed by the referee:

1. How long have you known the applicant? _____ Years _____ Months

2. In what specific capacity have you known the applicant? _____

3. How would you rate the applicant among executives at a similar level?

- Below Average (Bottom 30%)
 Average (Middle 40%)
 Good (Top 30%)
 Very Good (Top 15%)
 Excellent (Top 5%)

4. How would you rate the applicant on the following dimensions?

	Below Average	Average	Good	Excellent
1. Potential to Excel				
2. Competency & Efficiency				
3. Integrity				
4. Energy & Drive				
5. Ability to Work in a Team				
6. Leadership Qualities				
7. Presentability & Communication Skills				

continued >

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For Questions 5 – 8, you may attach a separate sheet, if needed.

5. In your opinion, what is the candidate's leadership potential for the next five years?

6. Please provide three most memorable achievements the applicant attained in your company.

7. Kindly provide an instance when the applicant exhibited any one of the following qualities:

Entrepreneurship

Leadership

Exceptional Work Performance

8. From what you understand of the applicant, what are his/her main motivations or interests in life?

9. I do not recommend I recommend with reservation

I recommend I strongly recommend

that the above applicant be admitted into the NUS MBA.

Name of Referee: _____ Designation: _____

Name of Company: _____

Mobile: _____ Alternative Contact: _____

Email: _____

Signature of Referee: _____

Kindly enclose your referee report in a sealed envelope, with your signature across the seal. Return your report to us at:

THE NUS MBA
NUS Business School
1 Business Link
BIZ 2 Building, Level 5
Singapore 117592
Republic of Singapore

Note that we may be calling you to verify the authenticity of this report.

To obtain another copy, make a photocopy OR download from mba.nus.edu/Referee_Report_2007.pdf

Kindly attach your business card.

IMPORTANT:
Please do not return this form to the applicant.